## **Financial Statements**

For the Years Ended December 31, 2022 and 2021

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#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Friends of Quarry Hill Nature Center, Inc. Rochester, Minnesota

#### **Opinion**

We have audited the accompanying financial statements of Friends of Quarry Hill Nature Center, Inc. (a nonprofit organization), which comprise the statements of financial position as of December 31, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statement referred to above present fairly, in all material respects, the financial position of Friends of Quarry Hill Nature Center, Inc. as of December 31, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinion**

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Friends of Quarry Hill Nature Center, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Friends of Quarry Hill Nature Center, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Friends of Quarry Hill Nature Center, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Friends of Quarry Hill Nature Center, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

alan C. anderson Chil

Rochester, Minnesota

## Statements of Financial Position December 31, 2022 and 2021

## **ASSETS**

	2022			2021
Current assets				
Cash and cash equivalents	\$	547,074	\$	713,351
Investments		206,116		-
Accounts receivable, net		11,585		8,260
Employee Retention Credit receivable		-		34,802
Inventory		4,921		4,017
Prepaid expenses		14,137		9,657
Total current assets		783,833		770,087
Property and equipment, at cost, less accumulated				
depreciation of \$75,477 for 2022 and \$74,175 for 2021		22,294		4,600
Other assets				
Beneficial interest in assets held by Foundation		419,162		436,960
TOTAL ASSETS	\$	1,225,289	\$ :	1,211,647
LIABILITIES AND NET ASSETS				
Current liabilities				
Accounts payable	\$	5,167	\$	7,293
Accrued wages		21,102		18,193
Unearned revenue		20,609		12,190
Total current liabilities		46,878		37,676
Net assets				
Without donor restrictions				
Board designated		505,267		-
Undesignated		632,332		1,149,475
Total without donor restrictions		1,137,599		1,149,475
With donor restrictions - purpose restricted		40,812		24,496
Total net assets		1,178,411		1,173,971
TOTAL LIABILITIES AND NET ASSETS	\$	1,225,289	\$ 1	1,211,647

### Statement of Activities

## For the Year Ended December 31, 2022

	Without Donor Restrictions				Total	
Revenues, gains, and other support						
Contributions of nonfinancial assets	\$	329,422	\$	-	\$	329,422
Program fees		254,367		-		254,367
Contributions of cash and other financial assets		197,041		11,296		208,337
Fundraisers and exhibits		33,571		10,344		43,915
Reimbursements		43,752		-		43,752
Rentals		19,717		-		19,717
Merchandise sales		17,395		-		17,395
Investment income, net		(62,623)		-		(62,623)
Net assets released from restrictions						
Program supplies/equipment		792		(792)		-
Scholarships		4,532		(4,532)		-
Total revenues, gains, and other support		837,966		16,316		854,282
Expenses						
Program services		726,953		-		726,953
Management and general		108,712		-		108,712
Fundraising events		14,177		-		14,177
Total expenses		849,842		-		849,842
Changes in net assets		(11,876)		16,316		4,440
Net assets - beginning of year		1,149,475		24,496		1,173,971
Net assets - end of year	\$	1,137,599	\$	40,812	\$	1,178,411

### Statement of Activities

### For the Year Ended December 31, 2021

	Without Donor Restrictions		With Donor Restrictions			Total
Revenues, gains, and other support		31110113	Kes	tiletions		Total
Contributions of nonfinancial assets	\$	319,393	\$	_	\$	319,393
Pandemic-related grants	Ψ	126,707	Ψ	69,200	Ψ	195,907
Program fees		189,718		03,200		189,718
Contributions of cash and other financial assets		145,869		10,000		155,869
		49,080		10,000		
Investment income, net Reimbursements		•		-		49,080
		42,549		-		42,549
Fundraisers and exhibits		19,733		-		19,733
Rentals		11,195		-		11,195
Merchandise sales		8,439		-		8,439
Net assets released from restrictions						
Pandemic-related programs		69,200		(69,200)		-
Program supplies/equipment		9,646		(9,646)		-
Scholarships		1,999		(1,999)		
Total revenues, gains, and other support		993,528		(1,645)		991,883
Expenses						
Program services		669,131		-		669,131
Management and general		103,509		-		103,509
Fundraising events		8,275		-		8,275
Total expenses		780,915		-		780,915
Changes in net assets		212,613		(1,645)		210,968
Net assets - beginning of year		936,862		26,141		963,003
Net assets - end of year	\$	1,149,475	\$	24,496	\$	1,173,971

## Statement of Functional Expenses For the Year Ended December 31, 2022

	Program Services	Management and General		•		•		•		•		Total
Salaries and payroll taxes	\$ 336,817	\$	75,576	\$	2,406	\$ 414,799						
Rent	313,101		16,321		-	329,422						
Community education/programs	28,177		-		-	28,177						
Insurance	11,670		1,297		-	12,967						
Service charges	-		12,634		-	12,634						
Fundraising/events	_		-		11,737	11,737						
Accounting and professional fees	7,588		843		-	8,431						
Cost of goods sold	7,961		-		-	7,961						
Employee benefits	4,742		1,064		34	5,840						
Office expense and website	5,245		583		-	5,828						
Miscellaneous	2,965		329		-	3,294						
Advertising	3,041		-		-	3,041						
Custodial	2,575		-		-	2,575						
Travel/staff expenses	1,834		-		-	1,834						
Depreciation	1,237		65		-	1,302						
Total expenses	\$ 726,953	\$	108,712	\$	14,177	\$ 849,842						

## Statement of Functional Expenses For the Year Ended December 31, 2021

		Program Services		Management and General		· ·		draising Events		Total
Salaries and payroll taxes	\$	304,288	\$	73,379	\$	2,341	\$	380,008		
Rent	·	298,048	·	15,687	·	-	·	313,735		
Community education/programs		22,147		-		-		22,147		
Insurance		11,202		1,245		-		12,447		
Service charges		-		10,249		-		10,249		
Accounting and professional fees		7,494		833		-		8,327		
Fundraising/events		-		-		5,899		5,899		
Office expense and website		5,255		584		-		5,839		
Employee benefits		4,627		1,116		35		5,778		
Cost of goods sold		3,659		-		-		3,659		
Miscellaneous		3,281		365		-		3,646		
Transfers to City of Rochester for facility		3,585		-		-		3,585		
Custodial		2,395		-		-		2,395		
Travel/staff expenses		2,172		-		-		2,172		
Depreciation		978		51				1,029		
Total expenses	\$	669,131	\$	103,509	\$	8,275	\$	780,915		

### Statements of Cash Flows

### For the Years Ended December 31, 2022 and 2021

	2022	2021
Cash Flows From Operating Activities		
Changes in net assets	\$ 4,440	\$ 210,968
Adjustments to reconcile increase in net assets		
to net cash provided by operating activities:		
Depreciation	1,302	1,029
Contributions of investments	(7,568)	(5,658)
Realized and unrealized losses on investments	709	-
Unrealized (gains) losses on other assets	73,464	(38,239)
(Increase) decrease in operating assets		
Accounts receivable	(3,325)	(4,680)
Employee Retention Credit receivable	34,802	-
Inventory	(904)	(1,820)
Prepaid expenses	(4,480)	(183)
Increase (decrease) in operating liabilities		
Accounts payable	(2,126)	(3,598)
Accrued wages	2,909	1,384
Unearned revenue	8,419	10,570
Net cash provided by operating activities	107,642	169,773
Cash Flows From Investing Activities		
Purchases of investments	(206,878)	-
Proceeds from sale of investments	7,621	5,658
Purchases of other assets	(59,559)	(9,760)
Proceeds from sale of other assets	3,893	3,849
Purchases of property and equipment	(18,996)	(3,699)
Transfers of property to City of Rochester	-	3,585
Other disposals of property	_	910
Net cash provided (used) by investing activities	(273,919)	543
Net increase (decrease) in cash and cash equivalents	(166,277)	170,316
Cash and cash equivalents - beginning of year	713,351	 543,035
Cash and cash equivalents - end of year	\$ 547,074	\$ 713,351
Supplemental disclosure of noncash investing and financing activities In-kind contribution of facilities	\$ 329,422	\$ 313,735

#### 1. Organization and Summary of Significant Accounting Policies

The significant accounting policies followed are described below to enhance the usefulness of the financial statements to the reader.

#### **Organization**

Friends of Quarry Hill Nature Center, Inc. was formed to enhance and support the environmental education programs for students and adults at Quarry Hill Nature Center in Rochester, Minnesota. Numerous classes and activities are conducted that are open both to school children and the general public. Friends of Quarry Hill Nature Center Inc.'s major sources of revenue are tuition and program fees, contributions and grants, fundraisers and events, and reimbursements.

Quarry Hill Nature Center is operated under an agreement with the City of Rochester. Friends of Quarry Hill Nature Center, Inc. has its own employees. The City of Rochester owns and insures the buildings, provides upkeep and capital improvements to buildings and grounds, and pays for utility costs and daily custodial care.

#### **Basis of Accounting**

The financial statements of Friends of Quarry Hill Nature Center, Inc. have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

#### Classification of Net Assets

Net assets of the Organization are classified based on the presence or absence of donor-imposed restrictions. Net assets are comprised of two groups as follows:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. These net assets may be used at the discretion of the Organization's management and the board of directors.

*Net assets with donor restrictions:* Net assets subject to stipulations imposed by donors and grantors. These restrictions may be temporary or may be based on a particular use. Restrictions may be met by the passage of time or by actions of the Organization. Certain restrictions may need to be maintained in perpetuity.

Earnings related to net assets with donor restrictions will be included in net assets without donor restrictions unless otherwise specifically required to be included in net assets with donor restrictions or by applicable state law.

#### 1. Organization and Summary of Significant Accounting Policies (continued)

#### Contributions

Contributions and revenues from special fundraising events are recorded as net assets without donor restrictions or net assets with donor restrictions depending on the existence or nature of any donor restrictions.

All donor-restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

#### **Contributed Services**

The estimated fair market value of contributed services is determined and recognized in the financial statements if the services created or enhanced non-financial assets or required specialized skills specific to the service performed and would have been purchased if not provided through contributions. No contributed services were recognized for the years ended December 31, 2022 and 2021.

#### **Income Taxes**

The Organization is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and has been classified by the Internal Revenue Service as other than a private foundation. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(A). The Organization also qualifies as a tax-exempt organization under applicable statutes of the State of Minnesota.

The Organization has not been audited by the Internal Revenue Service or Minnesota Revenue, and accordingly tax returns for the past three and one-half years are open to examination.

#### Cash and Cash Equivalents

For the purposes of the statements of cash flows, the Organization considers all investment instruments purchased with a maturity of three months or less to be cash equivalents. The carrying value of cash and cash equivalents approximates fair value because of the short maturities of those financial instruments.

#### 1. Organization and Summary of Significant Accounting Policies (continued)

#### Investments

The Organization records all investments in equity securities with readily determinable fair values and all investments in debt securities and commodities at fair value in the statements of financial position. Realized and unrealized investment gains and losses and other investment income are included in the statements of activities net of external and direct internal investment expenses.

#### Receivables

Receivables are stated at the amount management expects to collect from outstanding balances. Management monitors outstanding receivables and charges off to expense all amounts that are determined to be uncollectible. No interest is recognized on past due accounts. At December 31, 2022 and 2021, management considered all remaining receivables to be fully collectible; accordingly, there was no allowance for doubtful accounts.

For the year ended December 31, 2021, the Organization recognized a receivable of \$34,802 for the Employee Retention Credit (ERC). Laws and regulations concerning government programs, including the ERC established by the Coronavirus Aid, Relief, and Economic Security (CARES) Act, are complex and subject to varying interpretations. Claims made under the CARES Act may also be subject to retroactive audit and review. There can be no assurance that regulatory authorities will not challenge the Organization's claim to the ERC, and it is not possible to determine the impact (if any) this would have upon the Organization.

#### <u>Inventory</u>

Inventory consists of educational and promotional materials, is valued at cost and is determined on the first-in, first-out (FIFO) basis.

#### **Property and Equipment**

Purchased equipment and vehicles in excess of \$500 are capitalized at cost. Donations of property and equipment are recorded as contributions at their estimated fair value. Such donations are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service. The Organization reclassifies net assets with donor restrictions to net assets without donor restrictions at that time. Property and equipment are depreciated using the straight-line method over their estimated useful lives. Expenditures for maintenance and repairs are charged to expense as incurred.

### 1. Organization and Summary of Significant Accounting Policies (continued)

#### **Advertising**

The Organization expenses the cost of advertising and promotions as incurred. Advertising costs charged to operations for the years ended December 31, 2022 and 2021, amounted to \$3,041 and \$2,120, respectively.

#### **Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### Functional Allocation of Expenses

The financial statements of Friends of Quarry Hill Nature Center, Inc. report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include salaries and related expenses, rent, insurance, accounting and professional fees, office expense and website, miscellaneous, and depreciation, all of which are allocated based on estimates of time and specific costs incurred.

#### 2. Investments

Generally accepted accounting principles provide a framework for measuring fair value of investments that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements).

At December 31, 2022 and 2021, the Organization's investments consisted of iBonds corporate and treasury exchange traded funds totaling \$206,116 and \$0, respectively. Investments are reported at fair value using a level 1 measure.

Investment income for the years ended December 31, 2022 and 2021, including income from the Organization's beneficial interest in the Rochester Area Foundation discussed in Note 3, consisted of the following.

	2022	2021
Interest and dividends	\$ 15,443	\$ 14,690
Realized gains and losses	39	_
Unrealized gains and losses	(74,212)	38,239
Investment fees	 (3,893)	 (3,849)
Total investment return	\$ (62,623)	\$ 49,080

#### 3. Beneficial Interest in Assets Held by Foundation

The Friends of Quarry Hill Nature Center, Inc. has established a fund that is managed by the Rochester Area Foundation (Foundation) which is known as the Friends of Quarry Hill Nature Center Fund. This Fund and all future income are the property of the Foundation and are under the complete control of the Foundation. Distributions from the Fund may be made at the discretion of the Foundation Board of Trustees.

The beneficial interest in assets held by Foundation has been valued, as a practical expedient, at the fair value of the Organization's share of the Foundation's investment pool as of the measurement date. The Foundation values securities and other financial instruments on a fair value basis of accounting. The estimated fair values of certain investments of the Foundation, which includes private placements and other securities for which prices are not readily available, are determined by the management of the Foundation and may not reflect amounts that could be realized upon immediate sale, nor amounts that ultimately may be realized. Accordingly, the estimated fair values may differ significantly from the values that would have been used had a ready market existed for these investments.

The Foundation's investments are composed of domestic and foreign equities, U.S. government obligations, large cap common stocks, and alternative investments including hedge funds, real estate and private equity funds. Financial instruments classified as Level 3 in the fair value hierarchy represent the Organization's investments in financial instruments in which management has used at least one significant unobservable input in the valuation model. The following table represents a reconciliation of the activities for Level 3 financial instruments:

Balance at January 1, 2021	\$	392,810
Additional amounts invested in fund		9,760
Share of appreciation of fund		38,239
Fees paid		(3,849)
Balance at January 1, 2022	_	436,960
Additional amounts invested in fund		59,559
Share of appreciation of fund		(73,464)
Fees paid		(3,893)
Balance at December 31, 2022	\$	419,162

#### 4. Revenue Recognition

Membership fees are included with contributions in the statements of activities. Revenues from program fees are recognized when the class or program is complete and revenues from facility rentals are recognized after the rental date has passed. Amounts received for program fees and facility rentals prior to satisfaction of the performance obligations are recorded as unearned revenues in the statements of financial position. Unearned revenue amounted to \$20,609 and \$12,190 at December 31, 2022 and 2021, respectively.

#### 5. Property and Equipment

Property and equipment as of December 31 consisted of the following:

	 2022		2021
Minibus	\$ 42,518	\$	42,518
Equipment	50,083		36,257
Improvements, held as temporary assets	 5,170	_	
Total property and equipment	97,771		78,775
Less accumulated depreciation	 (75,477)		(74,175)
Net property and equipment	\$ 22,294	\$	4,600

Depreciation expense was \$1,302 and \$1,029 for the years ended December 31, 2022 and 2021, respectively.

#### 6. Net Assets

The Organization had net assets with donor restrictions for the following purposes at December 31, 2022 and 2021:

	 2022		2021
Scholarships	\$ 29,882	\$	24,070
Office Space Expansion	5,796		_
Technology/ Equipment	 5,134	_	426
Totals	\$ 40,812	\$	24,496

During 2022, the Board of Directors designated \$505,267 from net assets without donor restrictions for various future projects, programs, and facility improvements.

#### 7. In-Kind Contribution of Facilities

The City of Rochester allows the organization to use the facilities free of charge. For 2022 and 2021, rent expense and a contribution of nonfinancial assets have been recorded for \$329,422 and \$313,735, respectively. The basis used for valuing the in-kind contribution is an average of the rental rates paid by other local nonprofit organizations.

#### 8. Employee Benefit Plan

The Friends of Quarry Hill Nature Center, Inc. has a defined contribution salary deferral plan covering substantially all employees. Under the plan, the Organization contributes a percentage of each eligible employee's salary. Plan contributions during 2022 and 2021 were \$5,840 and \$5,778, respectively.

#### 9. Availability and Liquidity

The following represents Friends of Quarry Hill Nature Center, Inc.'s financial assets at December 31, 2022 and 2021:

	2022	2021
Financial assets at year-end:		
Cash and cash equivalents	\$ 547,074	\$ 713,351
Investments	206,116	_
Accounts and credits receivable	11,585	43,062
Total financial assets	764,775	756,413
Less amounts not available to be used within one year:		
Net assets with donor restrictions	(40,812)	(24,496)
Board-designated net assets	(505,267)	
Financial assets available to meet general expenditures over the		
next twelve months	\$ <u>218,696</u>	\$ <u>731,917</u>

#### 10. Concentrations of Credit Risk

The Organization maintains cash accounts which exceed the federally insured limit of \$250,000 at times. Management believes that the Organization is not exposed to any significant credit risk on its cash accounts.

#### 11. Reclassifications

Certain amounts in the prior year financial statements have been reclassified for comparative purposes to conform to the presentation in the current year financial statements.

#### 12. Evaluation of Subsequent Events

In preparing these financial statements, the Organization has evaluated events and transactions for potential recognition or disclosure through October 1, 2023, the date these financial statements were available to be issued.

#### 13. New Accounting Pronouncement

As of January 1, 2022, The Organization adopted ASU No. 2020-07, Not-for-Profit Entities (Topic 958) *Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets.* The new guidance increases the transparency of presentation and disclosure of contributed nonfinancial assets and was applied on a retrospective basis. The implementation did not result in any reclassification or restatements to net assets or changes in net assets.